

	Document name and ID <b>Supplier Code of Conduct A-520-009</b>	
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## 1. Introduction.

Amexci is committed to high standards of business ethics and sustainability. Amexci's Supplier Code of Conduct is based on the UN Global Compact's ten principles and expresses the expectations that Amexci holds for its suppliers.

Amexci encourages its suppliers to establish their own codes of conduct based on similar standards and to flow down these standards to all persons and entities supplying goods or services to them.

Amexci expects its suppliers to, upon reasonable notice, give Amexci access to relevant premises and documentation to verify compliance with the Supplier Code of Conduct.

If a supplier fails to meet Amexci's expectations as set out in the Supplier Code of Conduct, Amexci's general approach is to encourage improvement. Critical deviations or repeated unwillingness to make improvement, however, may jeopardize the supplier's relationship with Amexci.

## 2 Compliance with laws.

The supplier must operate in full compliance with all laws and regulations applicable to its business.

## 3. Labour standards.

### *Minimum age requirements*

The supplier must not engage in, or benefit from, the use of child labour, in accordance with the ILO convention 138.

### *Non-discrimination*

Amexci expects the supplier to make decisions on hiring, promotion, development and compensation based on the employees' abilities and skills related to the job and must never be based on irrelevant factors, such as gender, age, ethnic or national origin, religion, disability, sexual orientation, union membership or political affiliation.

### *Freedom of association and collective bargaining*

Amexci expects the supplier to respect the right of employees to freely associate and bargain collectively.

### *Modern slavery*

The supplier must not engage in modern slavery related activities, such as using force, threats or deception to get a person to work; destroying or otherwise denying access to an employee's identity or immigration documents; charging employees recruitment fees; and failing to provide an employment contract.

### *Wages and working hours*

Amexci expects the supplier to compensate employees fairly and, as a minimum, to comply with legal minimum standards. Working hours shall comply with national laws.

### *Health and safety standards*

Amexci expects the supplier to ensure that its employees are offered a safe and healthy working environment. Adequate health and safety policies and procedures shall be established and followed.

#### **4. Environment Management.**

Amexci expects the supplier to reduce negative environmental impact through a proactive and systematic approach and responsible management.

##### *Climate*

If energy consumption or transportation is a significant environmental aspect of the supplier's operations, Amexci expects the supplier to measure greenhouse gases emissions and have targets and plans to reduce the emissions.

##### *Resource efficiency*

Amexci expects the supplier to use energy efficient and recyclable design and strive to minimise waste of all types. In areas vulnerable to a scarcity of freshwater, suppliers are expected to establish plans for how to reduce the use of freshwater in operations.

##### *Hazardous substances*

Amexci expects the supplier to identify and phase out hazardous substances in products and operations and ensure proper treatment of emissions generated from operations.

##### *Sustainable technologies*

Amexci expects the supplier to encourage the development and use of sustainable technologies, e.g., to choose sustainable effective technologies and components in their own production processes and strive to increase the use of technologies that reduce the environmental footprint.

##### *Air quality*

Amexci expects the supplier to comply with current Air Quality legislation regarding the level of air pollution during a certain period.

#### **5. Business ethics.**

##### *Anti-corruption*

The supplier must refrain from all forms of corruption, extortion and bribery, and specifically ensure that all payments or other benefits offered or made to public officials, private sector employees or any other party comply with applicable anti-corruption laws and regulations.

##### *Business courtesies*

Amexci expects the supplier to compete on the merits of its products and services. The exchange of business courtesies may not be used to gain an unfair competitive advantage. In any business relationship, the supplier must ensure that the offering or receipt of any gift or business courtesy is permitted by law and regulation, does not violate the rules or standards of the recipient's organisation and are consistent with reasonable market place customs.

##### *Conflict of interest*

Amexci expects the supplier to avoid all conflicts of interest or situations giving the appearance of a potential conflict of interest in its dealings with Amexci. Amexci expects the supplier to report to Amexci any situations of actual or potential conflicts of interest between the personal interests of those involved in the dealings and the interests of Amexci.

#### **6. Information protection.**

Amexci expects the supplier to properly handle sensitive information, including confidential, proprietary and personal information. Information should not be used for any other purpose than for which it was provided. The supplier must respect intellectual property of Amexci and others.

#### **7. Trade compliance.**

### *Export control*

The supplier must ensure that its business practices are in compliance with applicable laws and regulations governing the export, import and retransfer of products, components, software and technical data and assistance. The supplier shall provide truthful and correct restriction information and is expected to adhere to applicable embargoes and sanctions aiming at maintaining or restoring peace and security.

### *Conflict minerals*

Amexci expects the supplier, where applicable, to exercise reasonable due diligence concerning its use of conflict minerals and the source of these minerals and respond in a timely manner to Amexci's request for information on these activities and findings.

## **8 Change History**

<i>Issue</i>	<i>Date</i>	<i>Change</i>
A	2021-05-26	New document
B	2021-10-05	Air quality